

Job Description

Job Title:	Faculty Director of Research and Innovation
Grade:	Management Contract
Responsible to:	Executive Dean of Faculty
Responsible for:	NA
Job Purpose:	
As a member of the Faculty Executive Team you will:	
<ul style="list-style-type: none">- Support the Executive Dean in ensuring the achievement of strategic objectives with regards to research and innovation, within the Faculty, the wider University and the external environment;- Co-ordinate the activities of the various Faculty Research Centres/Institutes/Groups;- Work closely with the Heads of School and the University's Director of Research to provide professional leadership and achieve excellent standards;- Along with other Faculty Research & Innovation Leads, work with Directorate and School Leads to deliver key strategic projects across the University.	
Main Duties and Responsibilities:	
1. To make a significant contribution to the development of the academic vision, strategy, profile and reputation of the University;	
2. To shape and promote the advancement of a supportive, solution-focussed research and innovation culture to the benefit of students and staff;	
3. To ensure cohesion with research informed teaching and learning strategies and help to raise the Faculty's reputation for research excellence and the development of national and international esteem;	
4. To provide direction for the growth and diversification of income by supporting activities designed to commercialise research and exploit innovation opportunities;	
5. To provide oversight for research and innovation processes; working with the Schools in co-ordinating initiatives and activity and reporting on progress against KPIs/targets;	
6. To engage in high quality research, innovation and scholarship;	
7. To mentor and support colleagues in their career development and contribute to the appraisal process as required;	
8. To establish effective co-operation and collaboration with other Faculties, Services and external stakeholders;	
9. To ensure good communications with students, obtaining feedback and providing assurance for actions as appropriate;	
10. To contribute to, and lead where appropriate, Faculty and/or University-wide initiatives;	
11. To undertake other activities as determined by the Executive Dean.	

Person Specification



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Attributes	Essential	Desirable	Measured By
Work Experience	<p>Significant experience in the management of research and consultancy projects</p> <p>Experience of managing and co-ordinating resources and demonstrable experience of working with regulatory processes and governance systems</p> <p>Experience in the development and implementation of strategy and policy in areas pertinent to the Faculty</p> <p>Experience of building and sustaining internal and external relationships</p> <p>Ability to lead a change management agenda and to embrace new ways of working</p>	A track record of change management and delivery of innovative solutions	Application, CV, Presentation and interview
Education/Qualifications	Higher degree/Doctorate in an appropriate discipline	<p>Professorial title</p> <p>Membership of professional body/professional qualification as appropriate</p> <p>Evidence of relevant continued professional development</p>	CV

<p>Skills/Abilities</p>	<p>Proven record of research outputs, grant capture and/or income generation</p> <p>Excellent leadership and motivational skills with a strong team building focus</p> <p>Track record in the successful supervision of PhD students</p> <p>Self-motivated and proactive in approach to challenges and opportunities</p> <p>People development capability with a strong continuous professional development orientation</p> <p>Able to operate in a structured yet complex and challenging environment</p> <p>Excellent communication skills in both verbal and written form and ability to generate clear and concise documentation</p> <p>Effective chairing of Committees/meetings</p> <p>Ability to identify new opportunities and develop creative and innovative solutions.</p>	<p>Experience of curriculum design and development</p>	<p>CV, interview</p>
<p>Personal Details</p>	<p>Credible and well-respected within the field by peers as evidenced by professional networks and involvement with outside bodies</p> <p>Commitment to the University mission and to the delivery of the diversity agenda</p>	<p>An academic track record relevant to the Faculty's area of expertise</p> <p>Involvement with national or international agencies supporting pedagogic development and quality [e.g. QAA institutional reviewer]</p>	<p>CV, interview and reports from external assessors</p>